
REGISTER OF INTERESTS, GIFTS AND HOSPITALITY FOR OFFICERS – TO AMEND FINANCIAL PROCEDURE RULES TO REFLECT CURRENT PRACTICE

To: **Standards Committee – 1 April 2014**

By: **Democratic Services & Scrutiny Manager**

Classification: **Unrestricted**

Ward: N/A

Summary: **To approve an amendment to the Financial Procedure Rules to reflect current practice in relation to the maintenance of a register of interests, gifts and hospitality for officers**

For Decision

1.0 Current situation

- 1.1 It is the current practice for the Monitoring Officer to maintain the register of interests, gifts and hospitality for officers.
- 1.2 Consequently, the responsibilities, as set out at Clause 5.0 relating to, “Preventing Fraud and Corruption” [*Appendix C to the Financial Procedure Rules: Financial Procedure Note: Risk Management and Control of Resources*] require to be updated to reflect this practice.

2.0 Recommendation of the Constitutional Review Working Party

- 2.1 The Constitutional Review Working Party agreed, at its meeting on 13 March 2014, to recommend to Standards Committee that the suggested amendment as shown at Annex 1 to this report be approved.

3.0 Corporate Implications

3.1 Financial and VAT

- 3.1.1 None arising

3.2 Legal

- 3.2.1 The constitution of the Council should be kept up to date to reflect current practices. This avoids confusion.

3.3 Corporate

- 3.3.1 None directly arising

3.4 Equity and Equalities

- 3.4.1 None arising

4.0 Recommendation

4.1 That Standards Committee recommends to Council that the amendment as shown at Annex 1 be approved.

5.0 Decision Making Process

5.1 Recommendations of the Standards Committee are referred to Council for final decision.

Future Meetings	Date:
Full Council	24 April 2014

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Annex List

Annex 1	Extract of Financial Procedure Rules Annexe C: "Preventing Fraud and Corruption"
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Background Papers

Title	Details of where to access copy
<i>None</i>	

Corporate Consultation Undertaken

Finance	<i>n/a</i>
Legal	<i>n/a</i>